



## REQUEST FOR HELP OR PROVISIONAL REGISTRATION OF RURAL WATER COMMITTEE

### ***What is this form for?***

The Government of Vanuatu (GoV) has established a *National Implementation Plan for Safe and Secure Community Water Supply* (the *National DWSSP*). The *National DWSSP* will assist communities in a coordinated way to make improvements to their water supply system, and provides opportunities for technical and financial assistance. The Department of Water Resources (DoWR) administers the *National DWSSP*.

To be part of this, communities are encouraged to contact the provincial government and request assistance, using this form.

### **Q1) USE THIS FORM IF YOU WANT TO (TICK ALL THAT APPLY)**

- ☐ Request help to improve your water supply
- ☐ Start the registration process for a Rural Water Committee
- ☐ Develop a Drinking Water Safety and Security Plan (DWSSP)
- ☐ Have your DWSSP approved
- ☐ Provincial Water Officer (PWO) has asked to register the supply
- ☐ Other

### **Q2) DETAILS OF THE COMMUNITY**

Name of Community	
Contact address	
Province	
How many people live in the community (approximate number)	
Location – GPS coordinates of the community, or please attach a map	

---

**Q3) CONTACT DETAILS OF PERSON APPLYING ON BEHALF OF THE COMMUNITY**

Your Name	
Your address if different from above	
Phone, e-mail, other	

**Q4) APPROVAL FROM CHIEF(S), TICK IF YES**

- ☐ Do you have approval from village chief or Council of Chiefs to request help or register the Rural Water Committee?
- ☐ Is there a letter attached from the village chief or Council of Chiefs

**Q5) RURAL WATER COMMITTEE, TICK IF YES**

- ☐ Do you already have a Rural Water Committee?

*If you do have a Rural Water Committee:*

What is the name of the committee? \_\_\_\_\_

Please complete this table.

Committee member name	Role on committee	Contact details

---

(Tick all that apply)

- ☐ Has the committee received community development training?
- ☐ Has the committee received water management training?
- ☐ Has the community received financial training?

How many men are on the committee? \_\_\_\_\_

How many women are on the committee? \_\_\_\_\_

**Q6) DRINKING WATER SAFETY AND SECURITY PLAN (DWSSP), TICK IF YES**

- ☐ Do you already have a DWSSP?
- ☐ If so, has your DWSSP been approved by DoWR or Ministry of Health?

**Q7) PLEASE DESCRIBE WHAT HELP YOU WOULD LIKE FROM THE PWO**

---

Q8) PLEASE ADD YOUR SIGNATURE AND DATE

***Please send this form to your Provincial Water Officer (PWO) at the address below. Your PWO will be in contact to arrange a meeting to discuss your request.***

Gaston Theophile

Provincial Water Supervisor

Department of Water Resources

Port Vila

Mob: 7107056 Email: tgaston@vanuatu.gov.vu

---

**This section will be completed by DoWR after it receives your request.** This is to ensure your community is provisionally registered on the *National Register of Community Water Supply Schemes*.

What RWC name has been recorded in the *National Register of Community Water Supply Schemes*? \_\_\_\_\_

What pre-registration number has been assigned to this RWC? \_\_\_\_\_

Are at least 40% of the members of a RWC women? Y/N

Name of DoWR officer: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_